

**2013 AD HOD Fall Meeting  
September 29, 2013  
Saratoga Springs City Center**

## **House of Delegates Meeting Minutes**

HOUSE OF DELEGATES mtg Start 3:03pm

### **Attendees:**

Carolyn Manor	Peter Kalish	Matt Phillips
Sean Caron	Art Young	Lindsey Bailey
Allison Caron	Aidan Strayer	Jill Doyle
JoAnn Faucett	Kara Haraden	Connor Doyle
Bill Faucett	Patty Rowledge	Paul Crandell
Jerry Adams	Rob Macleod	Chris Lupi
Steve Hill	Doug Gordon	Serena Wunderlich
Jenn Dixon	Michael Schanthal	Jeff Maxwell
Ann Korzun	Sue Cortright	Richard Horsch
Peter Clark	Meghan Cortright	Andre Paradis
Debbie Erickson	Lee Abrams	Walt Dixon
Emerson Wells	Emily Abrams	Kate Jeffords
Bobby Rowledge		

HOUSE OF DELEGATES – start 3:03

Carolyn Manor introduced Peter Clark, USA Swimming Club Development/Eastern Zone representative. He is a resource for all coaches and clubs to help/assist with parents and athletes. Clubs need to contact him at least three months ahead of time to schedule a meeting.

Minutes from Spring HOD meeting were reviewed. Correction – at Silvers in 2013 swimmers were allowed 3 events Friday and 4 events Saturday and Sunday. Not the 2 Friday and 3 Saturday and Sunday as intended. Minutes were approved.

### **Reports**

#### **General Chair – Carolyn Manor**

- Report from USA Swimming Convention
  - Increase in dues - \$2/year starting in 2015.
  - LSC board of review will be moved to zone level for 2015. Our board of review active until end of 2014.
  - All LSCs will continue to have 6 delegates at convention. This was also the recommendation of USA Swimming.
  - USA swimming will continue to have an annual mtg.
- Board of Review – The following have been appointed to the sitting Board of Review: Chair Art Young (board), VC Sean Caron (board); Secretary Vic Romanov (non-board), Walt Dixon (non-board), athlete rep Kaitlin Cahill (non-board). Alternates: Jeff Maxwell(non-board), Ann Korzun (board) and General Chair will appt an athlete alternate. USA swimming will provide 3 hour training session.
- Sectionals – Jerry Adams – USA swimming passed rule that LC Speedo Sectionals has to be 8-22 days before Jr Nationals. Eastern Zone may have a LC championship meet in August instead.

- Asked for feedback from meet planning workshop that was held in the spring. Received positive feedback and it is something clubs would like to see offered again. Bids came in earlier.
- Affordable Care Act – requires all employers to notify employees by Oct 1<sup>st</sup>.

### **Treasurer - Peter Kalish**

- Finance reports reflect 12 months. Controls have been in place for 1 year and are working well. Budget is now very “clean” with only small variances. Safe sport variance is a result of conference added late, but expense was approved ahead of time. LC zone equipment over – offset by LC zone revenue due to more swimmers at zones than expected. Registration fee variances are all do to timing. Grand total \$258K expenses vs \$273K budget. Revenue actuals \$303K vs \$279 Budget.
- Taxes filed on time.

### **Registrar - Ann Korzun**

- Record number of swimmers and non-athlete members registered with Adirondack: 2919 members (2356 year-round athletes–up 13%, 233 seasonal athletes and 330 non-athletes). USA Swimming now over 400,000 members.
- 5 new teams in process of applying to become USA teams within Adirondack. 2 have most of paperwork completed.
- New for athletes: USA cards will be mailed directly to athletes by USA swimming. No team affiliation will be shown on cards. Athletes can use Deck Pass to prove club affiliation. Clubs can also generate report from Club portal to prove membership.
- Ann will continue to mail registration cards for non-athletes.
- APT training for non-athletes must now be taken once a year between Sep and Dec. It now follows registration year.
- Background check still every 2 years – Renew within 30 days of when it expired or you will have to initiate a new background check at a higher cost.
- Coaches need FOC 101 (before they can be registered for their first year), FOC 201 plus Rules and Reg. New safety training for Swim Coaches curriculum (good for 2 years, will include first aid); all safety certifications must be submitted to the AD registrar (CPR, LG, STSC)
- Ann was thanked for her newsletter.

### **Administrative Vice Chair – Sean Caron**

- Looking to have an external audit and review in spring 2014. Looking for contacts to help with audit. Audits can be very expensive, maybe just do a review.

### **Sanctions/Times - Bill Faucett**

- Redesigned meet bid structure working well as bids are up earlier.
- How to enforce 4-hour rule? Can’t change meet layout once published. Teams need to put something in announcement about how to handle over-subscription. Ie stop taking entries or remove an event. State in announcement that entry money will be refunded for cancelled events. If we do first in – last our, might leave some teams out that have no meets to go to.
- Jerry sent email to all teams last season that hosted meets that had to be modified.
- Motion: “can charge an additional \$0.25 for entries for positive check-in session”. Motion passed.

### **Age Group Chair - Steve Hall**

- 44 athletes went to LC zones, largest LC zone team ever. Had a zone team practice.
- March 27-29 SC Zone in Rochester.

### **Outreach Chair - Carolyn Manor**

- Deadline for applying for a SC grant is Oct 24<sup>th</sup>.

### **Technical Planning Chair – Jerry Adams**

- Zones meet schedule up on Eastern Zone website. Spring SC Sectional meet March 20-23 in Ithaca. LC meet at Erie March 26-29; same weekend as Zones.

- July 24-27 now LC Speedos – must finish 8-22 days before Jr. Nationals. Might impact our LC championships. Eastern Zone trying to do an Eastern Zone LC champs meet in August. Jerry Adams is involved with the planning.
- For Golds will only change cut times for distance events.
- Need to look at limiting entries to LC championships and adding 800 free.

### **Official's Chair – JoAnn Faucett**

- Oct 5<sup>th</sup> officials clinic in Duanesburg.
- Admin official – dryside of the table monitoring timing system, computer, observe table. To get certified need to take 4 online tests. Computer person would be a good candidate. They must register with USA swimming and do APT and background check. Any ref is certified to do it. Each club should have their own.

### **Records Chair - Jenn Dixon**

- Records updated through LC except for one from out of district meet.

### **Coaches Chair - Jenn Dixon**

- Shallow water black out video sent to head coaches.

### **Athlete Rep - Bobby Rowledge**

- Went to convention in CA. Great opportunity.
- Will give Safe Sport (athlete training online for 12-over) flyer to teams to incl in programs.
- Athlete participation- creating a task force to get more athlete participation, newsletter from athlete reps.
- Coin drive at Silvers and Golds– each team has a jar to raise money for a charity like Make A Splash.

### **Senior Swimming Chair – Steve Hall**

- 4 swimmers from Adirondack participated at Jr Nationals.
- Swimmers can attend both Speedo meets in spring but can only be reimbursed for one meet.
- Planning is continuing for Senior LSC all-star meet in May at Ithaca College.

### **Board of Review - Art Young**

- No LSC reviews.
- LSC Board of Review will dissolve at the end of 2014 as it is moving to zone level.

### **Safety Chair - Carolyn Manor for Paula O'Donnell**

- Nothing to report

### **Safe Sport Liaison – Carolyn Manor for Raeann Burns**

- Nothing to report

### **New Business**

- Jerry Adams – 1000 free cut times for mile needed. Motion: “Technical Planning Chair will create a qualifying time for 1000 free that can be used to qualify for 1650 at Golds”. Motion accepted.
- New blocks at RPI – handles on side, wedge at back. Jeff Maxwell feels they are unsafe to use for diving into shallow water. Motion “Remove wedges from blocks for Adirondack meets when swimmers have to dive into water less than 6ft deep”. Motion Approved.
- At the Fall 2012 HOD meeting it was agreed to limit the number of events for Silvers to 2 on Friday and 3 Saturday on Sunday. That did not happen as swimmers in 2013 could swim 3 events Friday and 4 Saturday and Sunday. Length of Silvers in 2013 was fine. Motion: “change entry limit for Silvers to 3 Friday and 4 Saturday and Sunday, but third event Friday and fourth event Saturday and Sunday are bonus events. Bonus events will be scratched if meet is too big. Motion Accepted.

## **Nominating Committee / Elections**

The following were all voted onto the Board:

General Chair – JoAnn Faucett  
Safety Coordinator – Michele Boxley  
Administrative Vice Chair – Sean Caron  
Age Group Chair – Jenn Nelson  
Coaches Representative – Jenn Dixon  
Secretary – Debbie Erickson  
Senior Vice Chair – Steve Hall  
Technical Planning Chair – Jerry Adams  
Treasurer – Peter Kalish

Adjourn 4:56