

2014 Adirondack Swimming House of Delegates Spring Meeting
May 18, 2014
Duanesburg Community Center

Attendees:

Carolyn Manor
Peter Kalish
Jenn Dixon
JoAnn Faucett
Bill Faucett
Sean Caron
Bobby Rowledge
Julia Samson
Elle Kolakowski
Michele Boxley
Jerry Adams
Jenn Nelson
Emily Zitzmann
Allison Busseno
Leighann Perry
Meghan Cortright
Andrew Hill
Sue Cortright
Lindsey Bailey
Trisha Bushway
Dough Gordon
Adam Martinez
Alex Hodge
Joe Leirey
Kelly Hermann
Matthew Hermann

House of Delegates meeting started at 11:00

Reports

General Chair – JoAnn Faucett-

- New EZ Safe Sport Coordinator Riley Eaton from PVS, Safe Sport “setting culture” (whistle blowing & retaliation)
- EZ Sanction Appeal Committee Process will have 3 members, a coach, official and athlete (post grad), each LSC will have 2 panels, will serve for a 1 yr term and cannot hear anything from their own LSC
- GC will have quarterly conference calls
- EZ Budget Committee, to raise money to fund different projects USA-S doesn't cover, example, safe sport, board of review, diversity, travel for EZ members such as officials etc.. Committee came up with approx. \$20,000. Our new LSC fee will be .25 per swimmer who were registered by Dec 31, 2013. Ex .25X 2000= \$500 (seasonal memberships not included) The present fee of \$125 is the same no matter how big your LSC is and has not changed in yrs.

- EZ will be working 3 committees, a) Statistics (#crunching) b) Strategic Planning c) Recognition and Retention (athletes, officials, volunteers)
- LEAP, 18 months after LEAP 1 is renewed LEAP II can be renewed
- 2015 Spring Meets will be at the same sites as 2014
- Business Management School Online (CLBMS 101) will have to be taken by 2 people from each NEW club as of 6/15, takes approx 1 hour
- Online coaches article on the USA-S, thousands of hits
- Legends, new series of meets covering 3 zones, EZ will have 4 additions, they will be Ohio, Lake Erie, West VA & NC. Cut times 2.5% slower than 2013 JR Nat, same week as JR Nats, starts 2015, no age limit, LCM only
- Regional Coaches Clinic, Lake Placid Sept 26,27,28,2014
- USA-S dues to increase \$2 for the 2015, please it in your budget.
- Proposal, all national committee going from a 4 yr term to a 2yr term
- EZ Hall of Fame headed by Peter Clark, send him any useful information
- EZ Zone Workshop USA-S Registration & Times & Safe Sport Chair Workshop April 11-12 in Baltimore, Ann Korzun and Bill Faucett attended
- EZ semiannual meeting held May 9 &10 in Ft Lauderdale, JoAnn Faucett, Jerry Adams and Sean Caron attended
- USA-S Officials Workshop May 16,17 & 18 in Pittsburg Coleen Knight attending
- USA-S Treasure's Workshop June 27 & 28 in San Diego JoAnn Faucett will attend
- 2014 Diversity Select Camp took place May 1-4 at the Olympic Training Center, 36 athletes have been selected, ages 14-16
- 2014 Open Water Select Camp Jan 10-14 at Northridge, CA, 24 athletes have been selected
- "The Funniest sport there is", will be rolling out on our website, in Splash Magazine, our social media outlets
- Vote on minutes acceptance
- Motion to accept report second/ passed

Administrative Vice Chair – Sean Caron

- Leap 1 5/15- 11/14 for Leap 2 submission Sean's goal is to have this collected and ready to go by end of summer
- Mighty 2500- LSC development
 - Meeting in early November- Laura Matusik needs update- Sean will be providing.
 - 3 goals 1. Take time to strategize- planning session with Arlene McDonald for the fall (JoAnn to follow up) 2. Athlete development- short form development (development meets) trying for 2 short form developmental meets –planning on agenda for October, goal of having host not lose money reimbursement for shortfall-convert existing or add new meet 3. Club development- board position currently Ann Korzon reaching out to clubs to build knowledge monthly newsletter about what USA swimming offers
- Motion second approve pass

Outreach Chair – Carolyn Manor

- Currently have 28-29 outreach members
- 2013-2014 short course season- 16 grants, 6 teams
- 2014 long course season 3 grants, 2 teams
- Grant money still available for long course season.

- Participated in EZ Diversity and Inclusion quarterly conference calls in October, January and April. Did not attend May meeting
- AD Outreach Committee met in November
 - Tweaked outreach paperwork
 - Discussed committee name
 - Resolved to market our programming better.
 - Goal maximize value of budgeted monies
 - We should add an athlete member to our committee
 - Discussed possible Spring Camp (urgan outreach clinic)- Jerry will reach out to Larry Spring in Schenectady to see if he can get one started up
- Julia Samson from Starfish was selected to May National Diversity Select Camp, she is our first AD participant

Treasurer – Peter Kalish – see attachment

- Budget Report
 - See file “2014 Spring Board Meeting Budget Report”
 - Report shows rolling 12 month period
 - Variances
 - Lower registration income is offset by lower registration expense
 - Zones variance due to large team, need to review budget numbers based upon actuals from prior year. Will meet with Zone Coordinator to make sure budge is correct
 - Adjusting the budget for bank fees to account for actual monthly costs of account.
 - Low variances in remaining budget.
- Payables
 - All payables are current
- Exceptional Expenditures (Variance >\$1000 to budget)
 - No process deviations
- Accounting Records Status
 - Copy of AD Swimming Quicken file posted to Google Drive
- Records Audit
 - Audit of 2012 finances not yet complete. Looking to complete during Spring BOD meeting
 - Will circulate 2013 finance package within next month to get ahead on 2013 internal audit
- Taxes
 - Taxes filed on time
- Cash Reserves breakdown
 - Checking \$73,385
 - Cash reserve \$100,453
 - Strategic reserve \$139,922
 - Total \$313,760
 - No transfers between accounts. All activity has been in the checking account
- Other business
 - Automatic withdrawal of USA Swimming registration fees proceeding without issue. Checking account balance continues to cover all transactions.
- Moved and seconded- passed

Registration/Membership Chair – Bill Faucett reporting for Ann Korzun

Statistics, YTD:

- 2676 members registered for 2014 year-to-date

- 32 clubs are currently registered
- 5 more coaches have expressed interest in forming new clubs in AD
- Membership cards: athlete cards are mailed by USA-S, non-athlete cards are mailed by the AD Registrar
- Proof of registration and club affiliation: All members can use DeckPass (online or mobile app), and club administrators can print official club rosters from the USA-S Club Portal.
- Athlete Protection Training: all non-athletes must update their APT once a year between September and December (the same date span as registration)
- Moved and seconded- passed

Club Development Liaison – Bill Faucett reporting for Ann Korzun

- As of June 15 – new clubs must take Club Leadership Business Management School (CLBMS) 101 online before applying. Then they must take CLBMS 201 in person before renewing for the second year. This is a USA-S requirement.
- It was proposed that AD approval of a new club petitioning to join AD would require a BOD vote (can be via email) during the club application process, rather than wait for an AD HOD meeting. The newest USA-S application and review process for new clubs is extensive.
- Moved and seconded- passed

Sanction/Times Chair – Bill Faucett- see *attachment*

- 2013-2014 SC season went quite well.
- New Bid and Sanction Request Forms worked well.
- Most meet info was published in a timely manner (not many last minute).
- 11 Change Notices were published;
- 9 Changes affected Start Times Only
- 1 Change removed Mixed Free Relays from 1 Session (SARY)
- 1 Change removed ALL the IM's from a Pentathlon (CPP)*
- AD lost 1 meet to Metro ... HAWKS 3 day "Trials and Finals", due to pool location.
- This meet was worth \$2000 to AD in meet fees.
- AD lost 1 meet in conjunction with the loss of RAVE, "Autumn Breeze".
- This meet was worth \$600 to AD in meet fees.
- AD lost the Hometown Splashdown meet due to several seasons of poor attendance.
- This meet was worth \$450 to AD in meet fees.
- Total SC Meet and Bid fees collected 2012-2013 was \$34128
- Total SC Meet and Bid fees collected 2013-2014 was \$29630
- Total SC was \$4498 less this season than last, 13% decrease.
- 3 Fines were collected for late meet fees.
- Reminder of when fees and reports are due ... 30 days fees, 45 days financials
- *Note : The Piranhas Pentathlon has run for 3 seasons. First and Second Seasons the meet fit within the 4 hour session limit (1 session meet). This was the first time the meet was oversubscribed and we had to cut the 5th entry out for all of the swimmers. Based on meet statistics, the 9-12 age group consisted of 208 swimmers (56%) with 792 entries (58%). Possibly think of 2 sessions with 8&U and 13&O together and a separate 9-12 session.
- Move second- pass

Age Group Chair – Jenn Nelson

The 2014 SCY Zone Team was the biggest it's ever been in AD history. We had a total of 64 athletes (an increase of 8 athletes to our next largest team), 36 girls, 28 boys. All age groups were represented; many had enough to man 2 relays. Great job AD!

- Help needed to register for zones at golds meet
- 3 teams in rotation whomever is not holding meet assigned to help
- Moved/seconded - pass

Review/Section Chair – Art Young – no update

Senior Vice Chair – Steve Hall - no update

Coaches Rep – Jenn Dixon

Records Chair – Jenn Dixon

- Voting for coach of the year extend to silvers
- Suggestion by JoAnn to do a flyer to all coaches to submit nominations by deadline
- Moved and second- pass
- Moved second-pass

Safety Chair – Michele Boxley

- 4 occurrence reports
- Also have received suggestions from USA Swimming for contents of the safety kit we will be evaluating the recommendations and will implement some of the basic items like space blankets
- USA Swimming now has insurance coverage for health care professionals who want to volunteer at a meet such as Doctors, EMTs, nurses, physician assistants, massage or physical therapists. The names and profession need to be reported after the meet. It only applied to the national team but has recently been expanded to include local teams. They plan an announcement in the near future.
- Do they have to be USA swimming certified? Boxley to follow up
- It was added that lane lines as a safety precaution at Golds significantly reduced occurrences and it continues to be important to reinforce feet first entry during warm-ups
- Moved and second- passed

Officials Chair – JoAnn Faucett

- New S&T officials video completed in 2014
- Maxwell Award given to an official quarterly and featured in Splash
- If an AD team is going to host meets they must have at least 2 certified officials to work their meet
- Official Clinic, next to be held in the fall, check AD website for date, time and location
- Administration Official, all teams who host a meet has to have at least one, they have to take the 100 question online admin test, become a USA-S member, take the Level 2 background check every 2 yrs and watch the Athlete Protection Video annually. They do not have to know how to run the timing or computer system (it would be helpful though) however they have to observe the operators. This official does not have to be certified on the wet side, Stroke and turn. A good candidate would be a person who is already running your computer and taking your entries. Any certified referee can also work in this capacity.
- EZ meet was run by several AD officials. JoAnn Faucett / Admin Referee Sean Caron/ Lead Starter, Walt Dixon /Lead Chief Judge, Dave Mosier/Deck Referee, Don Lipkin and Lisa Morse /Stroke & Turn
- moved second-pass

Tech Planning Chair – Jerry Adams

Eastern Zone Business:

Beginning in 2015, Summer Sectionals must be held so they finish more than 7 days before the start of Jr Nationals. The Eastern Zone will implement a EZ Senior Championship Meet as well to be held in early August.

US Swimming has proposed a series of meets beginning in summer of 2015 - basically a "Sophomore" meet. There will be 3 regional meets nationally. If (when) this goes through, this will most likely take the place of our EZ Sr Championship Meet.

Proposal for AD District LC Championships:

- Do the Tech Planning and Meet Director have the OK to look at the order of events without any special approval?
- Meet announcement should give Director and Meet Ref specific powers to make changes to start times and even some format changes due to unforeseen or unplanned issues (weather, over-extended timelines).
- **Friday** (or whichever day has the 400 free) - 30 minute warm up before start of 400 free. 30 minute warm up after 400s.
- Swim 400s slow to fast. Fastest 13-14 girls then boys, and fastest Sr girls then boys to finish event. Combine earlier heats (sex-specific).
 - 30 minute w/up before main session (400 swimmers not allowed in water)
 - Give Meet Director power to bump up 30 minutes in case of timeline management.
- Relays on only 2 days.
- Drop 400 medley and swim 200 medley relay and **EITHER** 200 or 400 free relay..
 - Meet file LSY
 - Swim 13-over events combined. Separate for finals
 - Have a legal time in SWIMS - in yards or meters for any event entered
 - Qualifying times:
 - None for 10 U 50 free, 100 free, 50's of stroke
 - None for 11-12 50 free, 100 free, 50s of stroke, 200 IM
 - None for 13-over 50 free, 100 free, 100s of stroke
 - B times for 13-over 200s IM and stroke
 - B times for ALL 12-Under 200 freestyle, 200 IM and 100 of stroke
 - BB times for ALL 400 frees and above
 - BB times for ALL 12-Under 200s of stroke/400 free
 - No relay only swimmers
 - Move accept pass

Safe Sport Coordinator – Andre Paradis – nothing new to report

Senior Athlete Rep – Bobby Rowledge given by Julia Sampson

- Junior Rep Election: this year's election was much more successful. Last year 2 people ran this year 6 kids from four teams ran. Congratulations to Julio Samson from the Albany Starfish- incoming junior rep and Elle Kolakowski from the Schenectady Saratoga Sharks- incoming athlete at large.
- Coin drive was a huge success, raised \$586.69 for USA Swimming Foundation.
 - Make sure check is sent or being sent
 - Winning team was Albany followed by Schenectady, Duanesburg and Uncle Sam
- Athlete newsletter was posted on the website under the Athlete's tab
- Proposed extending Junior Rep election thru Silvers
- Motion approved and passed

Old Business

New Business

- Petition to add CPP to add to rotation

- Petition to alternate rotation and flip flop every 2 years who hosts golds/silvers
- 4 teams in rotation and have an option to host
- Motion approved by paper ballot.

Welcome New Club, Oneida Dolphins

Fall Meeting- Sometime in October date not confirmed

Adjourn 1:00pm