

USA SWIMMING MEMBERSHIP REQUIREMENT CHECKLIST FOR NON-ATHLETE MEMBERS

All Non-athletes should complete and mail a non-athlete membership application to the address printed on the application form. Memberships are processed by each LSC (Local Swimming Committee). Application forms can be found on each LSC's website.

ALL NON-ATHLETE MEMBERS ARE REQUIRED TO COMPLETE THESE 2 REQUIREMENTS

- Level 2 Criminal Background Check (www.usaswimming.org/backgroundcheck)
- Athlete Protection Training course (www.usaswimming.org/resource-center/athlete-protection-training)

Current and previous members can access the APT course at any time. New non-athlete members must register through their LSC before getting access to this online course, which takes approximately 90 minutes to complete the core course and about 45 minutes to complete the subsequent modules and is offered at no charge. New members cannot initiate the course until their membership application has been processed by their LSC. Once their membership application has been processed, the log in procedure can be completed. (An error message will appear during the log in if the new member's application hasn't been processed yet.)

Your SWIMS Record will automatically be updated when you have passed the background check and online athlete protection training.

ALL Officials and Coaches Must Also Complete CPT (concussion protocol training)

When completed, email or send a copy of the completion certificate to the AD LSC Registrar.

ALL Coaches Must Also Complete STSC (Safety Training for Swim Coaches, Online Course and In-Water Course), CPR, USA Swimming Education Requirements, FOC (Foundations of Coaching) 101 for first year coaches, FOC 201 and FOC Rules and Regulations for second year coaches and CAT (coaches advantage tutorial)

Certificates for completion of CPR, STSC and CPT courses must be sent to the AD LSC Registrar to update your SWIMS record.

BGC, APT, CAT and all the FOC courses will automatically update in your SWIMS record.

If any of the non-athlete members requirements are missing or expire, they are considered Invalid and are offered no insurance coverage through USA Swimming when acting in any official capacity.