

ADIRONDACK SWIMMING OBSERVED MEETS

Observed Meets are those meets which are not governed by USA Swimming Rules, where a request for Observation has been made in advance with the Sanction/Times Chair. These would include High School and College meets. ALL Requests for Observation MUST be made and National Headquarters informed at least 10 days in advance of the meet. Requests for Observation for Season Culminating meets require the approval of the LSC Sanction/Times Chair only. Requests for Observation for Non Season Culminating meets must be approved by the LSC Sanction/Times Chair and additionally sent to the National Times Chair for final approval.

Form A is used for non season culminating meets, such as invitationals

Form B is used for season culminating meets, such as sectionals or states

Form C is used by swimmers to request their times loaded to SWIMS

Hosts, be certain to use the current Adirondack Form A or B from the AD Web Site.

AD Forms A & B are provided in PDF Fill-in Format, with Print and Save As options.

Fill in, Save As (be sure use meet name) and email to the Sanction/Times Chair.

Note: Form A also requires meet information be included, such as an announcement or invitation which states the meet purpose.

Swimmers, be certain to use the current Adirondack Form C from the AD Web Site.

Note: Form C is designed for requests of multiple swimmers from the same high school or college team to use. DO NOT ENTER NICKNAMES ... Legal Names Only.

Coaches, DO NOT SEND LISTS OF SWIMMERS ID's ... Form C is the only format accepted. Adirondack Does NOT Recognize any other form of request for times. Adding a swimmer's ID to the meet file without submitting a Form C will result in that swimmer's times NOT being loaded to SWIMS.

Form C must be submitted to the Meet Director, **BEFORE THE END OF THE MEET**

REQUESTS ARE NOT ACCEPTED AFTER THE MEET IS OVER

Be sure to submit your request on time.

YOU MUST BE A USA SWIMMING REGISTERED ATHLETE, ON THE DATE(S) OF THE MEET, TO HAVE YOUR TIMES LOADED TO SWIMS.

After the meet, the AD Sanction/Times Chair will update the meet file to contain the correct SWIMS data for each swimmer who made a written request using Form C and load the result times for those individuals to SWIMS. In the case of High School or College meets, NO RELAY TIMES WILL BE AUTOMATICALLY LOADED TO SWIMS. In order for a relay to be legal, all 4 members must be current members of the same USA Swimming Club. In addition, LEGAL SPLITS AND RELAY LEAD OFF SPLITS ARE ALSO NOT AUTOMATICALLY LOADED.

If you have made a written request for times load ON TIME and you have a legal split or relay leadoff split which is a BEST TIME for you in the current season, you must contact the AD Sanction/Times Chair to request that specific split time loaded to SWIMS. Requests for times loads to SWIMS must be made within 30 days of the end of the meet. USA Swimming does NOT want us loading times for meets, months after the meets are over.

The Adirondack Sanction/Times Chair may ONLY load times from Observed Meets which took place in Adirondack Geographical Boundaries and were issued Observations by AD.