

# ADIRONDACK SWIMMING, INC. APPLICATION FOR SWIM MEET APPROVAL

Organization: \_\_\_\_\_

Meet Date(s): \_\_\_\_\_

Type of Meet: Developmental: \_\_\_\_ Invitational: \_\_\_\_ Championship: \_\_\_\_ Dual: \_\_\_\_ Other: \_\_\_\_

Please Specify if "Other" \_\_\_\_\_

Meet Name \_\_\_\_\_

Pool facility: \_\_\_\_\_

Location: \_\_\_\_\_

Meet Director: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Admin Official: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Head Coach (optional): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Attending Certified USA Swimming Officials:

Name: \_\_\_\_\_ Type of Certification: \_\_\_\_\_

Name: \_\_\_\_\_ Type of Certification: \_\_\_\_\_

Name: \_\_\_\_\_ Type of Certification: \_\_\_\_\_

Name: \_\_\_\_\_ Type of Certification: \_\_\_\_\_

(types = stroke & turn, starter, referee, admin, etc.)

**A minimum of one (1) current USA Swimming Certified Admin Official (can be a Certified Referee) AND two (2) current USA Swimming Certified Stroke and Turn Officials (one (1) stationed at each end of the pool) MUST be on deck at all times during the meet.**

## CONDITIONS AND REQUIREMENTS:

This application is used to gain Approval of Adirondack Swimming, Inc. to Host a Swim Meet where USA Swimming Technical Rules are in effect and all Attendees may not be USA Swimming Registered.

**Results from meets without Prior Approval of the LSC will Not be loaded to SWIMS.**

The designated representative agrees, on behalf of the swimming organization applying for this approval, to abide by and govern this event under the Rules and Regulations of USA Swimming, Inc., Adirondack Swimming, Inc., and all other terms and conditions upon which this Approval may be granted. Please refer to the "USA Swimming Rules" for additional guidance.

Approvals issued to one organization cannot be transferred to another organization.

**In granting this approval, it is understood and agreed that USA Swimming, Inc. and Adirondack Swimming, Inc. shall be free from any liabilities or claims from damages arising by reason of injuries to anyone during the conduct of the event.**

As this is an "Approved" event, not all participants are required to be USA Swimming, Inc. Registered.

**Application for Approval must be accompanied by;**

- 1. an electronic copy of the Meet Announcement**, which adheres to the contents and format provided in the "Adirondack Swimming Approved Meet Announcement Template" (see FORMS on the AD Web Site) **and**
- 2. a complete Meet Manager file of the set up meet.**

Entry blanks, announcement, advertising and the meet program must bear conspicuously the statement:

**"Held under the Approval of Adirondack Swimming, Inc."**

**After the Approval is issued, the official Meet Announcement and the events file will be posted to the Adirondack Swimming Web Site.**

**The organization receiving the Approval will:**

**E-mail the Meet Manager file (or backup) of the meet to the AD Sanction Chair;**

1. After entries are received, no less than 5 days in advance of the meet for posting of psyche sheets and to reconcile the file to identify and verify those USA Swimming Registered Athletes.
2. Within 5 days of the completion of the meet for posting the Results Report and Results Files and loading of the results to the USA Swimming National Database, SWIMS.

**Approval may be withheld or withdrawn by Adirondack Swimming, Inc. if the competition was not conducted in accordance with the above requirements.**

*Note: Approved or Observed Meets may NOT be used to meet the minimum attendance requirements for the Adirondack Silver and Gold Championships. However, ALL Legal Times achieved in Approved or Observed meets may be used for entry qualification in Any and All USA Swimming Sanctioned Meets.*

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I hereby certify that I have been delegated authority to act on behalf of the organization to request a swim meet Approval from Adirondack Swimming, Inc.

**NAME:** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

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**Mail or Email the Approval Request Form to the AD Sanction Chair.**

**Approval requests must be received at least 4 weeks prior to the meet.**

**Meet Bid Form and Bid Fee are Required, BEFORE Approval is processed.**

See the AD Web Site [www.adirondackswimming.org](http://www.adirondackswimming.org) for current Board Members and Forms