

# Adirondack Swimming

Fall HOD meeting

October 15, 2023

## Attendees:

Don Lipkin	Ally Dheeradhada	Jennifer Dixon
Marco Greico	Debbie Erickson	Andrew Orcutt
Rossi Maldonado	Rob Macleod	JoAnn Faucett
Sara Gregory	Bill Faucett	Jenna Hart
Jerry Adams	Alison Vitullo	Dan Tanski
Penny Sorbello	Lucas Santiago	Katie Ferreira
Josh Wolin	Amanda Nappi	Ben MacFarland
Andres Paradis	Tom Orcutt	Kaiya Fraley
Melissa Fraley	Adam Hershberg	Lindsey Bailey
Carisa Neubert	Isabelle Gayle	Raegan O'Brien
Tommy Zeliph	Scott Wanner	Chuck Dunham

Meeting called to order 10:33am.

### Don Lipkin - GC report –

Meeting minutes approved. Outlined the agenda. Agenda approved. Don highlighted that athlete enrollment is still down 30% from pre-Covid levels. We should make an effort to get the numbers up and urged everyone to look at opportunities to recruit more athletes to the sport. Look at what has happened to some of the feeder teams. Bill Faucett mentioned that we have lost a number of smaller teams in the last several years, but a few are coming back like Sidney Swim Club. Don acknowledged that teams are doing their best to encourage new swimmers and that we should leverage the funds we have available and the volunteers we have willing to support the efforts. Don thanked everyone for their support while he has been General Chair. He is terming off the board and will no longer be GC after today's HOD meeting. He has recently relocated to Texas and will make himself available as outgoing GC but that he will not be around to assist with officiating meets. Report attached.

**Debbie Erickson- Finance report –** Debbie stated that finances are on solid ground. Have received good interest on the CDs. See report. # of swimmers is down overall so \$ is down in comparison to Pre-Covid numbers . Use of allocated funds to Outreach needs to improve. Report attached and approved.

**Bill Faucett, Registration –** Bill discussed that athlete renewal registrations are still down from pre-Covid levels although he has seen a significant rise in "brand-new" swimmers. He is basing that on the number of birth certificates he has been receiving and will have a final number at the end of the registration period. Down about 350 athletes. Highlighted Sidney Swim Club rejoining. Report attached and approved.

**Jerry Adams, Technical planning –** They have been working on SC Championship meets.

Dolphins/CPP to host Silvers at RPI & Shen 3/1/24-3/3/24

Sharks to host Golds at RPI 3/7-3/10/24

Sharks to host Long Course Champs at SUNY Cortland 7/18-21/24.

Jerry asked the teams to work on trying to get another Long Course meet hosted by one of the teams. Sanctioned perhaps in Niagara LSC but hosted by AD.

Andre has been working with Jerry on Tech Planning but he is the outgoing Chair. Discussion regarding the Policies & Procedures regarding how teams get selected to host Golds & Silvers. There are currently 4 teams in the rotation.

Report Approved.

**Jenna Hart, Athlete Report** – Athletes are continuing the efforts to develop an Athlete Board. They have made progress in getting teams to designate a representative although for some of the smaller teams it has been a challenge. The goal is to have an athlete rep from each team. They intend to hold their first meeting in November.

Athletes were asked if social media could assist them with increasing swimmer #s. Jenna said she didn't think that Instagram would be much of a help because younger kids don't have the platform. JoAnn suggested that the athletes could reach out to some of the Middle School modified programs to capture that age group. Ally agreed that a campaign at the schools would probably help. Rosie suggested that the Learn-to-Swim programs at the schools would also be an opportunity.

Ally & Katie shared their experience at the Eastern Zone Meeting. Jerry said it was invaluable experience for them. Brief comments from Katie on her experience at the Maine Summit. She didn't hear much at the conference regarding athlete boards in other LSC's to see how their efforts align.

Athletes report approved.

**Alison Vitullo/Jill Greenleaf, Governance Committee** – Committee met several times and has worked hard to get a slate of candidates for today's HOD vote for several vacancies on the Board including: General Chair, Admin Vice-Chair, Senior Vice-Chair, Age-Group Vice-Chair, Finance Vice-Chair and Secretary. She deferred the vote discussion for the HOD meeting. Reviewed bid proposals from Tower Ministry and Wojeski & Co. for the Treasurer position and made a recommendation to the Chair. We felt the proposal from Tower Ministry Finance was less expensive, offered the same services and had the added benefit of Debbie's involvement potentially given her familiarity with Adirondack LSC. Alison proposed to the Board that Tower Ministry be the recommendation to the HOD. This recommendation was approved.

**Marco Greico, Vice Chair** – Marco started by giving a shout-out to the athletes and commented that he feels this is the most engaged he has seen the athlete reps. Ally has applied for and will be appointed to a National Committee which is a tremendous opportunity. Jerry, Marco, Ally and Katie all attended the Eastern Zone Meeting and he thanked them for attending. Marco highlighted that he and Don had worked on all of the changes to the Adirondack Swimming Policy & Procedures that have been identified as needing an update. There were changes made to finance and governance. Marco discussed his attendance in Colorado at the GC Chair Workshop on Don's behalf and felt it was a valuable opportunity. Also, provided a brief overview of the "Junior Coach" role as of 9/1/24. Marco's report contains requirements. Report attached and approved.

Block 1 reports approved.

Block 2 reports were presented together and Don made a motion to approve reports as a Block unless someone wanted to pull certain reports. Jerry pulled the Coaches report.

**Jerry Adams, Coaches Report** – Highlighted 2 things: 1) USA Swimming has come out with a new certification/registration type – Provisional Coach “PC” this will allow a PC to be on the deck as long as they are under direct supervision of fully certified coaches without the PR having to go through all of the regular training for Coach. 2) Congratulated Rob Macleod, Head Coach of USAM, for being named “Coach of the Year”.

Report approved.

### **New Business**

**Don Lipkin** – Sean Caron, not in attendance, has served as AD Safe Sport Coordinator. His responsibilities include that everything that needs to get reported gets reported to USA Swimming. We do not perform investigations. Teams are reminded that it is their responsibility to report everything that needs to be reported.

**Marco Greico** – Presented the revised P & P documents & Bylaws. Motion to approve Bylaws. They were approved and Marco will submit to USA Swimming. Marco thanked both Debbie and Bill Faucett for all of the help with updating them. \$3/surcharge per swimmer will be added to Championships meets to offset the cost of awards for the Championship meets. P & P was approved.

**Bill Faucett – Athlete Transfer Process Change Request** – Bill explained that currently when an athlete transfers from one club to another a form and a \$5 fee is charged. However, because of the new SWIMS registration process many athletes who are changing teams at renewal time can simply process the change online in the portal without a form and without fee. He stated that he is receiving only about 30% by using the form and the fee. He advised that this is unfair and made the recommendation that Adirondack no longer charge a fee for the transfer to make it equitable for all. He estimated that the loss would equate to about \$200 in transfer fee. Discussion followed regarding financial recourse for the team the athlete has left and their ability to recoup any outstanding debt from transferring athletes; that has been the premise behind the filing of the form to ensure that the athlete is in “good-standing” with the old team prior to transfer. Marco recommended that USA swimming would be able to assist. Motion made that the fee be waived on athlete transfer. All in were in favor and motion passed.

**Sara Gregory, on Behalf of the Capital Region Aquatics Center** – Sara provided an update to the status of the project to build a new Aquatics Center in the Capital Region. They have identified a new location for the facility. It will be located in the Food Court of an abandoned mall in Rotterdam. There is room for expansion. They have about \$10-12 million left to raise. Sara is asking for additional support from AD; permission from all clubs to mail out letters of support. This will assist with the final push to obtain the last round of funding. Sara will provide sample to clubs. AD has previously approved and pledged \$10k towards the project. The naming rights for the facility are still available and perhaps a company would like to obtain the naming rights.

**Alison Vitulla, HOD Election for Board of Directors** –

Alison explained that in order for a member to be voted onto the Board they must be a member in good standing with USA Swimming. The Slate of Candidates was presented. See attached. Don called for any floor nominations. None were put forward. Closed the nominations. Motion made and approved unanimously to approve all uncontested positions.

The General Chair was a contested position. Two candidates were put forward; Marco Greco, current Vice Chair and Lucas Santiago.

Alison explained that the Governance Committee allows for each candidate to speak for 90 seconds and provide an introduction and present qualifications.

Marco – Current and former member of the Board of Directors. Has been committed to AD LSC for the past 7 years serving in various roles. Most recent as Vice Chair. He has served on 4 National Committees and Chaired 3 Committees. He wants to see AD LSC grow.

Lucas – Started swimming 11 years ago and has been serving as an official. He is here to help in whatever capacity he is needed. He really wants the athletes to have a voice at the LSC level.

#### **Questions:**

- 1) Alison asked the candidates their opinion on how/where/frequency of future meetings?

Marco stated that he would like the BOD to meet quarterly as opposed to 2x/year. More meetings and more communication. He thinks the HOD meeting 2x/year can stay the same. He wants to continue the in-person and Zoom meeting format in the hopes to encourage increased participation.

Lucas stated that he would like to see the BOD meet more frequently. He would like to assess school properties so that people could attend in person more easily.

- 2) Don asked what they might do concerning increasing swimmer #s to get back to pre-Covid participation?

Lucas stated that the LSC should target kids in modified school programs and learn to swim programs. Increase marketing to these groups.

Marco agreed with Lucas and added that USA Swimming has team services available that provide solutions. He wanted to assist teams with leveraging these resources to increase participation.

Don thanked Marco and Lucas and asked if there were any further questions. None were presented. Don called for a vote.

Paper ballots were distributed to all eligible in-person voters and all eligible voters not in person via Zoom sent a text with their vote. After counting and certification by the Governance Committee, by a vote of 15-17 Marco was named the new General Chair. Lucas agreed to take on the Secretary position on an interim basis until a permanent position could be filled.

Meeting adjourned.

# Adirondack Swimming

## \* Notice of Fall Meeting \*

Purpose: 2023 Fall Meetings  
Board of Directors and House of Delegates

Where: Community Room  
221 Harborside Drive, Schenectady  
(Zoom access will be available)

Day/Date: Sunday October 15, 2023

Time: Board of Directors 9:00 am – 10:15 am  
House of Delegates 10:30 am – 11:45 am

### Notes:

- HoD Voting members and all others who want to attend the meeting must notify Penny Sorbello, AD Secretary, via e-mail at [pennysorbello@msn.com](mailto:pennysorbello@msn.com) of their intent to participate no later than Wednesday, October 11th. **Zoom attendees must RSVP to receive the link.**
- BOD Reports must be submitted to the AD Secretary no later than Friday, September 22<sup>nd</sup>.



Board of Directors

221 Harborside Dr. Schenectady

October 15, 2023 9:00 am

**CALL TO ORDER**  
**APPROVAL OF SPRING 2023 MINUTES**  
**APPROVAL OF AGENDA**

General Chair

**Block One**

*These items will be discussed in the order presented, unless amended during the agenda approval process.*

**GENERAL CHAIR'S REPORT**

General Chair

**FINANCE REPORT**

Finance Vice-Chair, Treasurer

**REGISTRATION/MEMBERSHIP REPORT**

Registrar, Club Development

**TECH PLANNING REPORT**

Tech Planning

**ATHLETES REPORT**

Athlete Reps

**GOVERNANCE COMMITTEE REPORT**

Governance Chair Delegate

**ADMIN V-C REPORT**

Admin Vice-Chair

**Block Two**

*Items requiring discussion should be pulled at the appropriate time. Otherwise all items in Block Two will be passed/defeated as a group.*

**Senior**  
**Sanctions/ Times**  
**Diversity & Inclusion**

**Safe Sport**  
**Age Group**

**Operational Risk**  
**Coaches**

**Records/Top 10**  
**Officials**

**APPROVAL OF REPORTS**

**NEW BUSINESS**

- Athlete transfer process - Bill Faucett

**ADJOURNMENT NO LATER THAN 10:15 AM**



House of Delegates

221 Harborside Dr. Schenectady

October 15, 2023 10:30 am

**CALL TO ORDER**  
**APPROVAL OF MINUTES**  
**APPROVAL OF AGENDA**

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**GENERAL CHAIR'S REPORT**

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Finance Vice-Chair, Treasurer

**REGISTRATION/MEMBERSHIP REPORT**

Registrar, Club Development

**TECH PLANNING REPORT**

Tech Planning

**ATHLETES REPORT**

Athlete Reps

**GOVERNANCE COMMITTEE REPORT**

Governance Chair

**ADMIN V-C REPORT**

Admin Vice-Chair

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**Senior**  
**Sanctions/ Times**  
**Diversity & Inclusion**

**Safe Sport**  
**Age Group**

**Oper. Risk**  
**Coaches**

**Records/Top 10**  
**Officials**

**APPROVAL OF REPORTS**

**NEW BUSINESS**

- Presentation of candidate slate for BoD elections (Lucas Santiago on behalf of Governance Committee)
- BoD Elections
- Athlete transfer process - Bill Faucett

**ADJOURNMENT NO LATER THAN 11:45 AM**

## General Chair's Report

October 1, 2023

Our last BoD/HoD meeting was held on May 13, 2023. Since then, we have completed our Long Course season, including the first LC Champs since 2019. And the Short Course season is already off to a roaring start, with 24 meets bid or approved to date, including the SC Championships. You'll hear more on this from our Tech Planning Committee.

As far as our athlete numbers, we're at ~1800 athletes, which is more than 20% off our pre-COVID count. It is clear that some families exited the sport in the face of the severe shortfall in aquatic facilities in our region, exacerbated by the pandemic. Given this, we are delighted to see significant progress toward the building of the Adirondack Aquatic Center, which will bring critically needed pool space (including 50-meter) to our region.

Our Financial standing is strong, which not only provides a cushion against unforeseen events, but allows us the flexibility to invest in Outreach, Athlete Scholarships and Athlete Training/Development opportunities. As far as the latter, you'll hear more from our Athlete Reps on this summer's Leadership Retreat in Maine.

Another highlight is that Adirondack Swimming hosted a Swimposium in September! As everything we do, this was very much a team effort. But I wanted to give a special shoutout to Coach Jerry Adams for persevering through 3 years of setbacks to bring this event to the region. It was a great opportunity for athletes, coaches, parents and officials to learn and to get energized by world-class guest speakers, trainers, and role models. You'll hear more on this from Mr. Adams.

Our Board of Directors elections will be bringing new faces to the LSC leadership team, with six openings to be filled. Alison Vitullo will present the candidate slate on behalf of the Governance Committee, who have worked tirelessly over the past 6 months to identify candidates and to make sure that each understood the roles and responsibilities of their respective positions. As is always the case, I urge any of you who are interested in serving to consider self-nominating yourself from the floor on the 15<sup>th</sup>.

I will be rotating out of the General Chair position effective October 15<sup>th</sup>. Having served two terms as Admin Vice-Chair and one term as General Chair, I can confidently tell you that Adirondack Swimming has a leadership team second to none. This is a team who not only give generously of their time but who care deeply for our mission to provide our Athletes the best opportunities to train, compete and develop lifelong skills in resilience, discipline and sportsmanship.

Respectfully submitted,

Don



# Adirondack Swimming

## Financial Summary Report Fall, 2023

### Bank Balances as of 8/31/2023

Checking x0903	\$14,584.94	
Savings x7619	74,641.37	
CD x1029	53,470.48	3.198% interest. Matures 3/13/2024
CD x9343	254,018.32	3.198% interest. Matures 3/16/2024
<b>TOTAL</b>	<b>\$ 396,715.11</b>	

### High level Financial Summary

				Proposed			
	2022-23 Actuals	2022-23 Budget	Variance	2023-24 Budget	2024-25 Budget	2025-26 Budget	2026-27 Budget
<b>Income</b>							
Registration Fees	\$ 36,485	\$ 41,063	\$ (4,578)	\$ 37,783	\$ 39,591	\$ 39,591	\$ 39,591
Travel Fund	\$ 35,976	\$ 39,750	\$ (3,774)	\$ 45,045	\$ 46,105	\$ 46,105	\$ 46,105
Zones	\$ 2,000	\$ 3,450	\$ (1,450)	\$ 2,750	\$ 2,750	\$ 2,750	\$ 2,750
Interest	\$ 5,662	\$ 68	\$ 5,594	\$ 8,269	\$ 4,800	\$ 4,800	\$ 4,800
Other	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Swimposium	\$ 9,765		\$ 9,765				
<b>Total Income</b>	<b>\$ 90,888</b>	<b>\$ 84,331</b>	<b>\$ 6,557</b>	<b>\$ 93,847</b>	<b>\$ 93,246</b>	<b>\$ 93,246</b>	<b>\$ 93,246</b>
<b>Expenses</b>							
Registration Fees	\$ 2,681	\$ 2,963	\$ (281)	\$ 2,756	\$ 2,830	\$ 2,830	\$ 2,830
Travel / Meeting Expenses	\$ 34,449	\$ 41,600	\$ (7,151)	\$ 34,000	\$ 35,250	\$ 35,500	\$ 36,000
Zones	\$ 22,346	\$ 19,149	\$ 3,197	\$ 22,450	\$ 22,450	\$ 22,550	\$ 22,550
Admin Expenses	\$ 20,211	\$ 19,840	\$ 371	\$ 20,907	\$ 21,407	\$ 21,407	\$ 21,857
Awards, Scholar, Athlete	\$ 9,195	\$ 2,850	\$ 6,345	\$ 17,300	\$ 17,300	\$ 17,300	\$ 17,300
Outreach	\$ 2,670	\$ 12,517	\$ (9,847)	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Swimposium	\$ -		\$ -				
<b>Total Expenses</b>	<b>\$ 91,553</b>	<b>\$ 98,918</b>	<b>\$ (7,365)</b>	<b>\$ 107,412</b>	<b>\$ 109,237</b>	<b>\$ 109,587</b>	<b>\$ 110,537</b>
<b>NET INCOME</b>	<b>\$ (665)</b>	<b>\$ (14,587)</b>	<b>\$ 13,923</b>	<b>\$ (13,566)</b>	<b>\$ (15,991)</b>	<b>\$ (16,341)</b>	<b>\$ (17,291)</b>

Notes: Swimposium income is reflected in above financials. Event was held in September so expenses will be for next fiscal year.  
So, Net Income is really -\$10K

We continue to have underrun in Outreach expense  
Awards is over budget since AD paid for awards for championship meets

# Adirondack Swimming

## Board Meeting Financial Report Fall 2023

	2022-23		2023-24	2024-25	2025-26	2026-27
	Actuals	Budget	Variance	Budget	Budget	Budget
<b>Income</b>						
Registration Fees						
Athlete	30,609	35,231	(4,622)	31,553	33,086	33,086
Non-Athlete	5,206	5,112	94	5,510	5,785	5,785
Club	670	720	(50)	720	720	720
<b>Total Registration Fees</b>	<b>36,485</b>	<b>41,063</b>	<b>(4,578)</b>	<b>37,783</b>	<b>39,591</b>	<b>39,591</b>
Travel Fund						
Meet Fees	34,526	38,350	(3,824)	44,000	45,000	45,000
Bid Fees	1,300	1,000	300	1,045	1,105	1,105
Fines	150	400	(250)	-	-	-
<b>Total Travel Fund</b>	<b>35,976</b>	<b>39,750</b>	<b>(3,774)</b>	<b>45,045</b>	<b>46,105</b>	<b>46,105</b>
Zones	2,000	3,450	(1,450)	2,750	2,750	2,750
Interest	5,662	68	5,594	8,269	4,800	4,800
Events / Swimposium	9,765		9,765			
Other / Donations	1,000	1,000	-	1,000	1,000	1,000
<b>TOTAL INCOME</b>	<b>90,888</b>	<b>84,331</b>	<b>6,557</b>	<b>93,847</b>	<b>93,246</b>	<b>93,246</b>
<b>Expenses</b>						
Registration Fees						
Athlete	36	264	(228)	36	36	36
Non-Athlete	1,130	1,056	74	1,130	1,130	1,130
Paypal Fees / USA Swimming Fees	1,516	1,643	(127)	1,590	1,664	1,664
<b>Total Registration Fees</b>	<b>2,681</b>	<b>2,963</b>	<b>(281)</b>	<b>2,756</b>	<b>2,830</b>	<b>2,830</b>
Travel / Meeting Expenses						
Swimmer Reimbursement	17,355	25,700	(8,345)	20,000	21,000	21,000
Coach Reimbursement	3,900	3,400	500	3,000	3,000	3,000
Athlete Training	4,271	4,000	271	3,250	3,250	3,500
USA-S Officials mtg/Workshops	8,467	7,000	1,467	7,250	7,500	8,000
AD Local Meetings		500	(500)			
Board Development	455	1,000	(545)	500	500	500
<b>Total Travel Expenses</b>	<b>34,449</b>	<b>41,600</b>	<b>(7,151)</b>	<b>34,000</b>	<b>35,250</b>	<b>36,000</b>
Zones						
Short Course	805	550	255	900	900	1,000
Long Course	21,541	18,599	2,942	21,550	21,550	21,550
<b>Total Zones Expenses</b>	<b>22,346</b>	<b>19,149</b>	<b>3,197</b>	<b>22,450</b>	<b>22,450</b>	<b>22,550</b>
Administrative Expenses						
Clinics		500	(500)	500	500	500
Office Supplies, software	573	150	423	650	650	650
Officials	2,215	1,000	1,215	2,113	2,113	2,113
Paypal fees - event	413					
Accounting Fees	9,200	10,600	(1,400)	10,050	10,550	11,000
Payroll (Sanctions and Registrar)	7,810	7,590	220	7,594	7,594	7,594
<b>Total Administrative</b>	<b>20,211</b>	<b>19,840</b>	<b>371</b>	<b>20,907</b>	<b>21,407</b>	<b>21,857</b>
Awards, Scholarships and Athlete Reps						
Awards	8,195	1,550	6,645	16,000	16,000	16,000
Athlete Rep Events		300	(300)	300	300	300
Scholarship	1,000	1,000	-	1,000	1,000	1,000
<b>Total Awards, Scholar and Athl Reps</b>	<b>9,195</b>	<b>2,850</b>	<b>6,345</b>	<b>17,300</b>	<b>17,300</b>	<b>17,300</b>
Outreach						
Grants	2,670	10,000	(7,330)	9,000	9,000	9,000
Events		2,517	(2,517)	1,000	1,000	1,000
<b>Total Outreach</b>	<b>2,670</b>	<b>12,517</b>	<b>(9,847)</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
Event / Swimposium						
-						
<b>Total Expenses</b>	<b>91,553</b>	<b>98,918</b>	<b>(7,365)</b>	<b>107,412</b>	<b>109,237</b>	<b>110,537</b>
<b>Net Income</b>	<b>(665)</b>	<b>(14,587)</b>	<b>13,923</b>	<b>(13,566)</b>	<b>(15,991)</b>	<b>(17,291)</b>

# AD LSC Registrar Report

## Fall 2023 Meetings BOD and HOD

Attached is the full AD Member summary for 2023.  
2023 has just under 100 more registered members as 2022.  
1796 Athletes, 315 Non-Athletes. About 350 below pre-covid levels.

Registration has much improved since OMR went live and most people are understanding how to create their logins and use the new SWIMS 3.0 and OMR systems.

Clubs had to choose a new option this year regarding SWIMS registration. Each club had the option to select Bulk Renewal or One Button Renewal for Athletes and/or Non-Athletes.

Bulk Renewal is similar to way we registered in the past where the club collects the USA-S registration fee and submits the renewals in bulk and pays as a club.

One Button Renewal allows members to click on a renewal link from their SWIMS Dashboard to renew to the same club they belonged to in 2023.

Only members who were registered in 2023 were affected by the new options.

All NEW Members, Past Members who did not register in 2023 and members who are switching clubs must still use OMR.

Clubs must have an assigned Club Admin who has access to their club's information.

Club Admins are responsible to be certain all of their members are registered and in compliance at all times. The initial club admin must be assigned by the LSC Admin. After that, Club Admins can assign other members of their club as Admins, Registrars and Head Coaches.

Club Registrars and Head Coaches also have SWIMS access to most of their club's information and can check their members for compliance.

Update on 2 inactive clubs expressing interest in renewing and one new club.

SIDN has completed what they need to do and has renewed.

GCAAT is also on its way back but has more to do.

FFST has gone through most of the new club process and it appears that they're ready to join.

Working with them now to finish up.

In an effort to help the SWIMS tech people, Please, send any SWIMS or Registration issues to me, the LSC Admin first. I can handle at least 50% of the issues that I've seen come through and if something needs to go beyond me, I can get it to the correct person without bogging down the help desk. (Bill Faucett [office@adironackswimming.org](mailto:office@adironackswimming.org) )

Clubs – Be certain that I have the most current contact information so that you will all receive information in a timely fashion. Take a look at the AD web site, TEAMS page and email me with any changes in contacts or contact information.

I need to have 3 contacts for each club;

1. A main contact person for general news.
2. A Head Coach to receive and distribute information to all the club's coaches.
3. A Club Admin to handle all SWIMS processes.

# Adirondack Swimming Club Membership Breakdown for 2023 (9/1/2022 - 8/31/2023)

9/27/2023 3:25:18 PM



Club	Premium Athlete	Flex Athlete	Outreach Athlete	Single Meet Athlete	Season 1 Athlete	Coach	Official	Other	Administrator	Junior Coach	Total
ALBS	129	10	7	0	5	11	3	6	0	0	171
BENN	28	15	0	0	0	3	0	0	1	0	47
BFIN	47	9	0	0	1	6	0	0	1	0	64
CANA	33	0	2	0	0	2	0	5	0	0	42
CLIN	21	2	0	0	0	2	0	1	0	1	27
CLRK	43	24	3	0	0	3	0	0	0	0	73
CPP	180	12	0	0	21	11	6	4	4	2	240
DELM	139	14	1	0	0	11	5	7	3	0	180
EELS	1	9	3	0	6	2	3	0	0	0	24
GLFY	7	3	0	0	0	4	0	0	0	0	14
GRGF	69	18	0	0	1	7	0	0	0	0	95
HAWK	84	1	0	0	0	9	5	12	1	0	112
JJSC	32	16	0	0	0	5	0	0	0	0	53
KING	37	0	0	0	0	1	1	2	0	0	41
NHA	82	0	0	0	7	6	3	0	0	0	98
NTS	52	32	0	0	0	13	5	2	0	0	104
SARY	87	12	0	0	2	4	3	1	0	0	109
SCHE	201	30	1	0	7	13	16	4	1	2	275
TAC	2	0	0	0	0	3	0	0	0	0	5
TBS	24	26	0	2	9	6	0	3	0	0	70
UN	19	0	2	2	2	22	9	7	4	2	69
USAM	47	8	1	0	1	5	5	1	0	0	68
WAVE	45	30	0	0	12	6	2	4	3	5	107
KNOS	0	8	0	0	10	2	0	2	1	0	23
<b>Total</b>	<b>1409</b>	<b>279</b>	<b>20</b>	<b>4</b>	<b>84</b>	<b>157</b>	<b>66</b>	<b>61</b>	<b>19</b>	<b>12</b>	<b>2111</b>

# LSC Transaction Summary Report

				LSC Fee		USA Swimming Fee			
				Members	Amount	Members	Amount		
2023 (9/1/2022 - 8/31/2023)	Club Registration	Season 1 Club	Renew	2	\$0.00	2	\$80.00		
		Year-Round Club	Renew	21	\$0.00	21	\$1,470.00		
		<b>Total</b>		<b>23</b>	<b>\$0.00</b>	<b>23</b>	<b>\$1,550.00</b>		
	Member Registration	Administrator	Cancel		(1)	(\$10.00)	(1)	(\$30.00)	
			New		10	\$100.00	10	\$300.00	
			Renew		14	\$140.00	14	\$420.00	
		Coach	Cancel		(3)	(\$36.00)	(3)	(\$136.00)	
			New		12	\$216.00	12	\$816.00	
			Renew		147	\$2,556.00	147	\$9,656.00	
			Renew - Life		2	\$0.00	2	\$0.00	
			Upgrade		2	\$0.00	2	\$0.00	
		Flex Athlete	Cancel		(5)	(\$50.00)	(5)	(\$100.00)	
			New		267	\$2,670.00	267	\$5,340.00	
			Renew		84	\$840.00	84	\$1,680.00	
		Junior Coach	Cancel		(6)	(\$108.00)	(5)	(\$204.00)	
			Renew		20	\$360.00	20	\$680.00	
		Official	Cancel		(6)	(\$54.00)	(6)	(\$204.00)	
			New		15	\$216.00	15	\$816.00	
			Renew		57	\$900.00	57	\$3,400.00	
			Renew - Life		4	\$0.00	4	\$0.00	
		Other	Cancel		(6)	(\$108.00)	(6)	(\$340.00)	
			New		27	\$468.00	27	\$1,700.00	
			Renew		41	\$540.00	41	\$2,040.00	
			Renew - Life		1	\$0.00	1	\$0.00	
			Upgrade		2	\$26.00	2	\$106.00	
			Upgrade Overpay Adj.		1	(\$10.00)	1	(\$30.00)	
		Premium Athlete	Adjustment					2	\$136.00
			Cancel		(16)	(\$278.00)	(15)	(\$1,000.00)	
			New		317	\$5,706.00	317	\$21,556.00	
			Renew		1,108	\$19,926.00	1,108	\$74,460.00	
Premium Athlete- 2023 Outreach Athlete		Upgrade		69	\$550.00	69	\$3,302.00		
		New		8	\$0.00	8	\$40.00		
Season 1 Athlete		Renew		11	\$0.00	11	\$55.00		
	Cancel		(3)	(\$36.00)	(3)	(\$90.00)			
Single Meet Athlete	New		52	\$624.00	52	\$1,560.00			
	Renew		37	\$444.00	37	\$1,110.00			
	New		1	\$5.00	1	\$10.00			
Total	Renew		4	\$20.00	4	\$40.00			
			<b>2,267</b>	<b>\$35,617.00</b>	<b>2,271</b>	<b>\$127,089.00</b>			

2023 Season (9/1/2022-8/31/2023) Membership Fees Collected

Total LSC Fee collected by USA-S = \$35617.00 -4% transaction fee = Net AD \$34192.32

Total LSC Fees for Club Registrations = \$641.44

Total Transfer Fees = \$223.22

Total Membership Income 2023 Season = \$35056.98

Katherine Ferreira, Jenna Hart, Ally Dheeradhada, Andrew Orcutt

Adirondack BoD, HoD

Athlete Rep Annual Report

October 15, 2023

Athlete Representative goals for the year

As was said in the last meeting, one of our major goals for this year was to establish an Athlete's Committee filled with one representative from each team in Adirondack Swimming. As of now, we have most of the teams on board and are set to have our first meeting near the end of October/early November. It is our hope that this committee will create better communication between the board and our teams and athletes, something we have been trying to strive for for a while now. After our first meeting, we plan to have monthly or bi-monthly meetings to discuss any problems teams might have, any seasonal goals, or any task forces we want to make. In general, we will be playing it by ear in terms of how much responsibility is delegated to the Athlete Committee and what exactly those responsibilities would be. Most likely we would be asking the Zone Representatives or other athlete representatives on their advice since this is a newer concept for our LSC and most of them have experience with athlete committees and how they usually work.

Another other goal that we have for this year is to have more action on our social media, another aspect of increased communication between the board and the athletes. We want to have at least one post every few weeks, possibly delegating the responsibility to the Athlete's Committee, creating posts about upcoming events, graduating seniors, or doing athlete shout-outs. We hope that having more activity on our social media accounts will help close the divide that we often see between team, athletes, and the board.

## **Governance Committee Minutes**

Meeting dates: June 13, July 10, Aug. 21, Sept. 13

+Committee divided the responsibility of speaking with each outgoing member about the details of their roles, any necessary skills and the time commitment associated with the role so that we can consider potential candidates. In addition, we reached out to many members of the LSC for suggestions of people who might be willing to fulfill each role and its responsibilities.

+Committee spoke to all suggested candidates for the six open positions and brainstormed ways to generate interest until we were able to secure an interested candidate.

+Ultimately, we reached a nearly complete slate (listed below) of two candidates for General Chair, four positions running unopposed and one open position.

+Reviewed bid proposals from Tower Ministry and Wojeski & Co. for the Treasurer position and made a recommendation to the Chair. We felt the proposal from Tower Ministry Finance was less expensive, offered the same services and had the added benefit of Debbie's involvement potentially given her familiarity with Adirondack LSC.

### **Nominations for Adirondack Swimming Officers and Board of Directors**

Submitted by: Jill Greenleaf, Chair on behalf of the Governance Committee

#### General Chair – 2 candidates

Marco Greico

Lucas Santiago

#### Administrative Vice-Chair

Amanda Nappi

#### Senior Vice-Chair

Dan Tanski

#### Age Group Vice-Chair

Erin Quinn

#### Finance Vice-Chair

Jon Splendido

#### Secretary

No nomination secured

In addition to open calls in general meetings, follow-up emails and at long course summer championships, our committee was unable to secure a candidate for the Secretary position. It is our hope that someone will nominate at our fall meeting or identify themselves to the Governance Committee in the coming weeks.



## **Adirondack Swimming Admin Vice-Chair Report Fall 2023 BOD and HOD Meetings**

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### **Updates from the 2023 USA Swimming Annual Business Meeting and House of Delegates**

#### General

- I was in person for the USA Swimming House of Delegates representing Adirondack at Headquarters. I attended the General Chairs workshop and also attended the two Board of Directors meetings. This was the second year in a row I participated in the General Chair educational resources that were available at the meeting. In the late spring, I was asked to lead a national working group that was charged to put together a proposal for a Junior Official Membership Category which would be presented to the USA Swimming Board of Directors at the September Meeting. I presented my proposal on behalf of the working group to the Board of Directors and it was approved unanimously (more detail will be included later in the report).
- The 2024 USA Swimming Workshop and 2024 House of Delegates will be combined next year. It will take place in the final week of September in Denver. It is similar to what many of us used to know as convention. It will be a great opportunity for our LSC to connect with other LSCs since more people will be invited to attend given the size of the event.

#### HOD Legislation-

- All proposed legislative items passed the House of Delegates. All legislative items that were voted on at the 2023 House of Delegates can be found on the USA Swimming Website.
- The current composition of the USA Swimming House of Delegates received a one-year extension and will remain the same until September 2024. At the 2024 House of Delegates, the USA Swimming HOD Working Group will present a new proposal with updates to the composition of the HOD that meets USOPC requirements. They are using survey data from those who were delegates in the HOD this year as well as attendance data to guide the crafting of the proposal. I have not submitted my feedback but if you have any feedback on the current HOD composition that you would like me to include please let me know.



- Legislative Item R9- which had the purpose “To ensure the current standard adopted by USA Swimming in accordance with recommendations set by the National Officials Committee is the singular standard by which all officials are certified and trained”. The language within the proposal “consistent standards set by USA Swimming + amendment” had an amendment that added the language with recommendation from the National Officials Committee in conjunction with the Coaches Advisory Council. The effective date on the singular standard is JANUARY 1. Currently, I am serving as one of the athletes that is on the working group that has been working to create that singular standard and will continue to serve in that capacity as the group is reconfigured to include the NOC and CAC.

### BOD Legislation

- As mentioned earlier, I was asked by the Zone Directors Council (ZDC) to Co-Chair a National Working Group that would have the charge to draft a proposal creating a new membership category for Junior Officials. My Co-Chair was Zach Toothman who is also an athlete but serves as the Chair of the Zone Directors Council. The working group was composed of officials, coaches, and athletes. The group met once a week all summer leading up to the board meeting so that a thorough and well-thought-out proposal could be brought forward. Experts from within the organization in Risk Management, Safesport, Officials Committee, Age Group Development Committee, National Officials Committee, Operational Risk Committee, Coaches Advisory Council, and more were all consulted and provided their insight and guidance on the proposal. I presented the Junior Officials proposal to the Board of Directors during their Saturday meeting and it passed unanimously. It was a great reflection on Adirondack as I carry my LSC affiliation with me everywhere in the organization no matter what capacity I am serving in that day.
- Details about the Junior Official Membership Category

-Effective Date is September 1, 2024

-Eligible Age is 16 and 17 years old.

-No Background Check (Since they are a minor)

-Safe Sport for Youth Athletes (13-17) Training \* replaces APT since they are a minor

-Can only serve in the capacity of Stroke and Turn judge

-Required to take Officials Technical Training as stated in Rule 102.10.2

-Required to take Concussion Protocol Training

-Can only officiate for 12 and under sessions.

-The cap of the level of meet will be up to but not including LSC Championships.

The ratio will be 1 Junior Official to 1 Official so that there can not be more Junior Officials than Officials.

-Meet Referee is responsible for overseeing all officials on deck, including the Junior Official.

\*Much of the structure of this membership category mirrors Junior Coaches.

-The year delay in implementation is intentional so that there can be clear and consistent communication to roll the membership category out effectively.

-During the upcoming year there will be the development of educational resources that will be rolled out with the membership category. These include Reporting and Protest Intimidation, Power Dynamics, MAAPP Protocol, and Best Practices for Junior Officials.

-If you have any questions please feel free to contact me. I am giving the LSC a preview since information has not went out about it yet since it was just approved by the Board of Directors.

#### **Adirondack Policy and Procedure Manual**

- I have been working for the last few months on P&P updates. A copy of the document with the (proposed) edits will be distributed at least one week prior to the meeting for review.

#### **Adirondack Swimming Bylaws**

- On 09/28/2023 the LSC Bylaw changes were sent to each Admin Vice-Chair. I will work to include those and have them ready to review one week prior to the meeting.

Respectfully submitted,



**Marco Greico**

**Adirondack Swimming Admin Vice-Chair**

**USA Swimming Athletes Executive Committee (AEC)**

C: 315-520-5746 | [mgreicoadlsc@yahoo.com](mailto:mgreicoadlsc@yahoo.com)

## New Resident and District Record 2023 Summer

Congratulations to the following swimmer for a successful Long Course Meter Season. After reviewing the last few Post Championships Meets the following records were broken:

### District Record

1. Sophia Gao (SCHE) - Setting a new 13-14 Record 200 breast of 2:39.59 Adirondack LC Champs (July 2023) (Previous Record Miranda Bacon - July 2013.)
2. Gretchen Braun (NTS) - Tying the current 15-18 record 100 back of 1:04.33 Adirondack LC Champs (July 2023) - (Previous Katie Rowe 2012 LC Champs)
3. Christian Jerome (USAM) - setting a new record 13-14 58.83 at Hawks Summer Invite 2023 (Previous record Zac Zwijacz - July 2014)
4. Phil Bianco (SCHE) - setting a new record open 1500 free with a time of 16:55.23 - LC Champs (Previous record Jesse Haraden 2016)

### Resident Record

1. Kayden Mowry (USAM) - setting a new record 11-12 - 100 free of 1:00.15 at 2023 Summer Elite Showcase (Previous Record Jim Wells -1986)
2. Christian Jerome (USAM) - setting a new record 13-14 100 free of 54.60 at 2023 summer Elite Showcase (Previous Record Jim Wells - 1988)
3. Christian Jerome (USAM) - setting a new record 13-14 100 Fly of 57.27 at 2023 summer Elite Showcase (Previous Record Patrick O'Keefe 1990)
4. Christian Jerome (USAM) - setting a new record 13-14 200 free of 2:12.35 at 2023 summer Elite Showcase (Previous Record Miles Smachlo - 2012)
5. Christian Jerome (USAM) - setting a new record 13-14 200 IM of 2:15.78 at 2023 summer Elite Showcase (Previous Record Patrick O'Keefe)
6. Finnegan McFarland (BFIN) - setting a new record 15-18 800 free of 8:33.11 at LC Senior Zone Champs (Previous Miles Smachlo 2015)
7. Finnegan McFarland (BFIN) - setting a new record 15-18 1500 free of 16:31.62 at LC Senior Zone Champs (Previous Greg Romanov 2010)
8. Conor Barry (CPP) - Setting a new record 15-18 400 IM of 4:25.90 at NE NSSC June Springfield (Previous Record Shayne Buckley 2009)
9. Sam Brown (DELM) - setting a new record open 100 back of 56.58 at NE NSSC June Springfield (Previous Ryan Gordon 2014)

Congrats to all of you and keep swimming fast. We look forward to watching your continued development and future in the sport of swimming. Rob MacLeod Adirondack Swimming – Records and Top 10 Coordinator

## AD Sanction and Times Report Fall 2023 Meetings BOD and HOD

Attached is a summary of the AD Sanctioned and AD Approved meets for the 2022-2023 season. Meet income is still about \$10,000 below past (2018-2019 and earlier) seasons.

Several SWIMS features are now operational including the times recon report for validating meet entries.

We are still not able to download results from meets in SWIMS, so I have not been able to keep our Best Times Report as accurate as in the past. Based on what I have been told, we will not be getting this option back.

The only way I can get results from out of district meets is if someone sends me the result files.

The swimmers seem to like the best times reports so I'll do the best I can to keep it going.

Note: Bids for the 2023-2024 season are coming in and are posted. Clubs need to follow through to get meet info posted as early as possible for best participation.

Bill Faucett  
AD Sanction and Times Coordinator

APPROVAL	MEET NAME.....	DATE(S).....	BID FEE.....
APP23-001	CVSL First Splash	11/05/2022	60
APP23-002	CVSL Tri	11/19/2022	60
APP23-003	CVSL Tri	12/03/2022	60
APP23-004	CVSL Tri	12/17/2022	60
APP23-005			
APP23-006			
APP23-007			
APP23-008			
APP23-009			
APP23-010			
APP23-011			
APP23-012			

Adirondack Swimming 2022-2023 Approvals Total Bid Fees \$240.00

<b>SANCTION</b>	<b>....MEET NAME...</b>	<b>DATE(S)</b>	<b>BID FEE</b>	<b>.....AD FEE.....</b>	<b>FS</b>	<b>.....MISC....</b>
AD23-001	Swimtober	10/23/2022	30.00	198.50 ck 1162 12/05	X	50.00 fine
AD23-002	North Country Invite	12/2-3/2022	45.00	738.00 ck 1163 12/05	X	
AD23-003	Trick or Treat	10/22-23/2022	45.00	1767.00 ck 2198 11/28	X	
AD23-004	Fall Spook-Tacular	10/29/2023	30.00	871.50 ck 2629 11/27	X	
AD23-005	Fall Frenzy	11/12/2022	30.00	1813.50 ck 6352/6353	X	
AD23-006	December Distance	12/18/2022	30.00	966.50 ck 5534 01/13	X	
AD23-007	Sharks Mini Meet	12/11/2022	30.00	1274.50 ck 2208 01/08	X	
AD23-008	Starfish Trophy	01/06-08/2023	55.00	2250.50 ck 2666 01/28	X	
AD23-009	Winter Blast	02/04/2023	30.00	270.50 ck 1875 02/15	X	
AD23-010	Stingray Splash	01/29/2023	30.00	1454.50 ck 1779 02/24	X	
AD23-011	Goody IMX	01/14-15/2023	45.00	740.50 ck 2224 01/28	X	
AD23-012	Region 1	02/17-20/2023	55.00	1376.50 ck 2231 03/18	X	
AD23-013	Canajoharie Developmental	01/14/2023	30.00	697.00 ck 2953 05/28		150.00 fine
AD23-014	February Freeze	02/04/2023	30.00	1782.50 ck 3593 02/22	X	
AD23-015	Mile Madness	01/22/2023	30.00	192.50 ck 44230 02/06	X	
AD23-016	Piranhas Pentathlon	02/12/2023	30.00	1425.00 ck 5575 05/06	X	100.00 fine
AD23-017	Gold SC Champs	03/09-12/2023	55.00	3401.50 ck 2699 04/05	X	
AD23-018	CVSL Champs	02/26/2023	30.00	283.50 ck 14326 03/30	X	
AD23-019	Silver Champs	03/-3-05/2023	55.00	6117.00 ck 1301 03/27	X	
AD23-020	Meter Madness	05/21/2023	30.00	811.00 ck 2706 06/20	X	
AD23-021	Piranhas Summer Kickoff	06/11/2023	30.00	1623.00 ck 5577 06/28	X	
AD23-022	Hawks Summer Invite	07/07-09/2023	55.00	2624.50 ck 4599 07/20	X	
AD23-023	AD LC Champs	07/20-23/2023	55.00	1296.00 ck 2287 08/24	X	
AD23-024	Shark Attack Sizzle	07/30/2023	30.00	195.00 ck 2288 08/24	X	
AD23-025						
AD23-026						
AD23-027						
AD23-028						
AD23-029						
AD23-030						
AD23-031						
AD23-032						

**Adirondack Swimming 2022-2023 Sanctions**

SC Summary Bids	\$685.00	Fees	\$27621.00	Fines	\$300.00
LC Summary Bids	\$200.00	Fees	\$6549.50	Fines	\$0
Total Bids	\$885.00	Total	\$34170.50	Total	\$300.00

# Adirondack Swimming

## Official Chair Report

Sat Oct 15, 2023

\*S&T Clinic, Sunday Sept 17 @Union: There were 14 attendees from the following teams, ALBS, DELM, HAWKS, Sara, SCHE, WAVE. The clinic ran very well, great questions, lot of enthusiasm. Thank you, Wave swimmers, AD and Union College, for allowing us to be part of the AD Swimposium.

\*Future Clinics: Currently none are scheduled. If your team is interested in hosting a clinic (open to everyone) please contact me asap. They take approximately 2-3 hrs, need 2-3 swimmers along with lanes.

\*As of Sept 27<sup>th</sup>, AD has approximately 71 registered officials. Team breakdown of certified officials presently is as follows: ALBS 4, CPP 6, DELM 6, HAWK 6, NHA 3, NTS 5, SARY 3, SCHE 17, UN (unattached) 12, USAM 4, WAVE 3. Please remember some of these are AOs (Admin Officials), they do not walk the deck. Also keep in mind some of the registered officials are not in good standing, haven't worked 4 sessions in the past calendar year. Less than 50% of certified officials work the deck regularly. AD's goal has approximately 80 certified officials on our roster, this would make it more manageable to run all meets proficiently.

\*Please renew your USA-S membership asap, do not wait until the end of December. Make sure your Background Check and APT is up to date. Remember, once a requirement expires, you are not in good standing, you cannot officiate until everything is current. Membership renewal is required annually. All requirements and expiration dates can be found on your USA Swimming Account.

\*New legislation passed on Sept 23<sup>rd</sup> HOD regarding certifying officials: as of Jan 1, 2024, officials shall be certified and trained by their LSC to the uniform and consistent standards set by USA-Swimming prior to being assigned to officiate in that capacity. This is to insure LSCs process is obtainable in a reasonable amount of time. At this time no information has been shared on exactly how this is going to be rolled out.

Admin Official: If your team host meets, the team must have a certified AO (Admin Official) registered. The AO does not walk the deck.

AO shall be responsible to the Referee for the supervision of the following: for entry & registration process, clerk of course, timing equipment operator, other administrative personnel. A referee can work in the AO capacity if needed.

\*Reminder, World Aquatic rule changes (FINA) 2023:

Breaststroke, stroke and kick (arms & legs) no longer have to be on the same horizontal plane.

Backstroke finish, once some part of the head of the swimmer passed the 5 meter mark, immediately prior to reaching the finish, the swimmer may be completely submerged prior to the touch.

Starter's Command: to comply with World Aquatics has been changed to "take your marks".

Hand Signals for deaf swimmers have been modified, please review Article 105.3 for specifics. The 120-day transfer period for athletes has been reduced to 60 days.

OTS (Officials Tracking System) The 3.0 system is still not working at 100% capacity. Continuously errors are being corrected as we navigate through this system.

APT (Athlete Protection Training) Please remember to take the correct test. If you're a new official, you must take the Core Course (90 minutes). If you are recertifying, take your proper numbered course. Once you have completed all the rectifying courses, you then have to retake the original Core Course.

Background Check, is renewed every 2 years, check your expiration date.

Respectfully Submitted,

A handwritten signature in black ink that reads "JoAnn M. Faucett". The signature is written in a cursive style with a long horizontal flourish extending to the right.

JoAnn M Faucett



## Adirondack Swimming 2023 Fall Meeting BOD (HOD?)

New business;

Proposal from LSC Admin, Bill Faucett

With the new SWIMS system, members who join a new club through OMR are automatically transferred to the new club without any approval process required or available reporting, to see who has transferred.

The 60 day waiting period is automatically calculated from the last meet the athlete participated in.

USA Swimming has pretty much ignored requests from LSC's that charge transfer fees and require a transfer process, to have the ability to report on these automated transfers.

Based on this new process, I would estimate that less than half of the transfers that are processed, go through our AD procedure of filing a transfer form and paying the \$5.00 fee.

*The total transfer fees collected for 2023 were just over \$200. Past seasons were over \$500.*

In fairness to those who need transfers after they are registered, I'm recommending that AD stops charging the transfer fee and using the current transfer form.

To transfer, all that would be needed is an email or a simplified form sent to the LSC Admin/Registrar making the request for transfer, for those members who have not automatically transferred through the OMR process.